



HILLSBOROUGH TOWNSHIP PUBLIC SCHOOLS

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Children at Play (CAP) Program Frequently Asked Questions 2019-2020 School Year

Q. What is the CAP Program?

A. Available to Hillsborough Township residents only, CAP is a half-day extension program for kindergarten students enrolled in the district. It is a thematic program where children explore, experiment, and interact through play. It is not a full day kindergarten program as the CAP curriculum is independent of the morning academic program. However, if your child is enrolled in CAP s/he will remain in school for a full day.

Q. What will the CAP Program curriculum look like?

A. The Program is designed to augment children's natural love of learning as well as their ability to get along with others in a developmentally appropriate and stress-free environment. A team of Hillsborough Township Public Schools kindergarten teachers developed the program's thematic units. The Program offers extended outdoor play for development of gross motor skills. Art projects and activities along the Program's thematic units will be included. Children will also be exposed to music and movement as they relate to the Program's monthly themes. Free-choice centers will be open and available for student use and show and tell will also occur.

Q. Why enroll in the CAP Program?

A. CAP students will be instructed by a certified and highly qualified teacher throughout the entire school day. You may also wish to enroll your child in your school's aftercare program. These programs (housed in our schools) are run by Catholic Charities, an outside agency, and not by Hillsborough Township Public Schools. These services are available for elementary school students including those registered for the CAP Program. A discounted aftercare rate, collected by Catholic Charities, has been negotiated for students who are enrolled in the CAP Program.

Q. How will children be selected for the CAP Program?

A. All interested families may complete a [lottery form](#) in order to enter their child(ren) in a registration lottery. The form can be handed in during kindergarten registration, completed via the [CAP website](#), or at the Board of Education office before Monday, April 29, 2019, at 4:00 p.m. Names will be pulled on April 30, 2019. Families of the children whose names are drawn will be contacted via the email address supplied on the lottery application form.

Q. If I register my child for the CAP Program lottery at kindergarten registration, does that mean they are in the Program?

A. You are able to register your child(ren) for the lottery prior to or during kindergarten registration. The lottery will be held on April 30, 2019. If your child is chosen via the lottery, a deposit of \$630 and a signed contract will be required upon enrollment. This \$630 deposit becomes your child's September 2019 tuition payment. Your next CAP payment will be due on September 15, 2019, for October.

Q. Will there be a waiting list for those whose names are not chosen in the lottery?

A. Yes, there will be a waiting list. Students' names will be placed on the list in the order their names were pulled during the lottery. Any student added to the wait list after the lottery is held will be added in the order they contact the Board of Education. Please let us know as soon as possible, if you are no longer interested in remaining on the waiting list so that those waiting for a spot can be notified as soon as possible once one becomes available.

Q. What are the hours of the program?

A. The CAP Program will follow the same schedule as full-day classes. Children are dismissed at the end of the school day.

Q. What happens at the end of the day?

A. Children will be dismissed at the end of the school day and sent home or to a childcare center for aftercare. You may also wish to enroll your child in the aftercare program located within our schools. These programs are run by Catholic Charities, an outside agency, and not by Hillsborough Township Public Schools. These services are available for elementary school students including registered CAP students. A discounted aftercare rate has been negotiated for students who are enrolled in the CAP Program.

Q. What is the tuition cost for the CAP Program?

A. The tuition rate for CAP for the 2019-2020 school year is \$630 per month.

Q. How do I pay for the CAP Program?

A. You will receive one invoice at the beginning of the school year that will outline the monthly due dates (15th of every month) for the program. Tuition may be paid in the form of a check or money order. It is collected on a monthly basis by the Board of Education business office located in the Hillsborough Municipal Building. Tuition payments can be dropped off, mailed, or made via your bank's online bill payment system.

Q. I am moving out of Hillsborough and have paid tuition for the month. Will the tuition be refunded?

A. Tuition is collected on a monthly basis. Therefore, reimbursement cannot be provided for that month if your child has moved out of the district.

- Q. May my child attend for fewer than five days a week at a discounted rate?**
A. The Program is a five-day per week program. Children are expected to attend school daily.
- Q. Is attendance required?**
A. The Program is an extension program and attendance is not required. However, it is recommended that your child attend five days a week to receive the best experience from this Program.
- Q. Can one placement in the CAP Program be shared by multiple students?**
A. CAP is a five day per week program. Slot sharing is not permitted.
- Q. Can I remove my child from this Program at any time?**
A. You may remove your child from CAP at any time. However, the tuition paid for the remainder of the month is not refundable.
- Q. If my child is absent due to illness, will I be reimbursed for the day(s) s/he is absent?**
A. Tuition is collected on a monthly basis. Reimbursement cannot be provided when your child misses school due to illness or vacation.
- Q. Does the CAP Program follow the Hillsborough Township Public Schools calendar?**
A. Yes, the district calendar is followed. Please note the days/vacations when schools are not open as the CAP Program does not operate on those days. The CAP Program does not operate during emergency closing days, holidays when the district is closed, full-day in-service days for staff, and spring break.
- Q. What happens in the event of an early dismissal?**
A. Your child will be dismissed at the same time as the other full-day students. All students will follow the traditional early dismissal schedule.
- Q. What happens in the event of a delayed opening?**
A. Your child will arrive at the same time as the other full-day students. All students will follow the traditional delayed opening schedule.
- Q. Will students receive report cards?**
A. Students will not receive report cards specific to the CAP Program.
- Q. Will there be additional parent-teacher conferences for students enrolled in the CAP program?**
A. Kindergarten teachers currently meet with parents three times per year. Progress for children enrolled in CAP will be included at each meeting.

Q. Who provides lunch for my child?

A. Students may either bring a packed lunch from home or buy their lunch in the school cafeteria. They will be given a supervised 30-minute lunch time. All efforts will be made to have lunch served to students enrolled in the CAP Program in the cafeteria with other elementary students.

Q. Will there be time for a snack?

A. Yes. Please send a morning and an afternoon snack with your child each day. Children will be given time to eat during their morning program as well as time in the afternoon for a snack. Milk can be purchased during kindergarten snack, but there is no option to purchase milk during the CAP snack time. Please include a drink for your child.

Q. Will the students be provided with specials as part of the CAP Program?

A. Yes. In addition to the six-day cycle specials in the kindergarten program, CAP students will have three additional specials per six-day cycle in the CAP Program.

Q. Will there be a general aide in the classroom?

A. There will not be a general classroom aide.

Q. If my child qualifies for a special service such as speech or occupational therapy, can that occur during the CAP Program instead of the kindergarten session?

A. No. Legally if a child qualifies for a special service, the school system is to provide that service during the school day. CAP is a tuition-based program separate from kindergarten and therefore, services will be provided during the kindergarten session.

Q. My family qualifies for the Federal Free and Reduced Lunch Program. Will my child(ren) be able to attend the CAP Program for free or at a reduced rate?

A. We are unable to provide this program at a free or reduced rate.

Q. Is there before- and afterschool care available in the school?

A. There are before-care programs housed in some elementary schools and aftercare programs in all elementary schools. These programs are run by Catholic Charities, an outside agency, and not by the school district. These services are available for the elementary school students including those registered for the CAP Program. A discounted aftercare tuition has been negotiated for students who are enrolled in the CAP Program.

Q. I need to register my child(ren) for a private kindergarten program outside of the school district if his/her name is not chosen via the lottery for the CAP Program. How should I handle this situation?

A. If you decide to register your child for a private kindergarten, you must call Hillsborough Township Public Schools and disenroll your child from the district's half-day program as soon as you have made other arrangements. If you do not disenroll, s/he will be listed on our records as a registered student and the state requires the district to follow up on why s/he has not been in attendance.

Q. Who should I contact with additional questions?

A. For questions regarding the CAP Program, please contact Kia Bergman at (908) 431-6600 x. 3316 or via email at kbergman@https.us.