

Transportation Rules

Please read the following rules:

1. A bus needs 200-300 feet to activate its lights correctly. There must be this distance between all bus stops.
2. Every additional stop adds 3-4 minutes to a route. Our routes are tight with time and capacity. They do not have time to stop at every students home.
3. State law requires a student to be assigned "one" bus to and from their residence. Daycare is a courtesy and will be reviewed on a case by case basis.
4. Students may only ride the bus to which they are assigned. Accountability is a major issue with transportation. We need to know what students are on every bus in case there should be an accident or emergency. Due to the amount of students in the district, there is no way for transportation or the schools to keep track of daily changes. If there is an emergency, you must contact the school principal for written approval.
5. There is no law on sidewalks. Students must walk to their cluster stops with or without sidewalks.
6. A school minibus may be assigned in an area where a big bus cannot turn around. It is illegal for a bus to back up without a proper spotter. Many times cars in cul de sacs cause a turning danger and they cannot enter.
7. Weather cannot change a pick up or drop off location.
8. Heavy backpacks cannot change a pick up or drop off location.
9. A school bus is an extension of the school but a school bus stop is not. It is a parent's responsibility to monitor the students at their bus stop. Not being able to see your student from your home does not qualify for an additional stop.
10. Being the only student at a stop does not qualify for a house stop. As stated above there must be 200-300 feet in between stops, time restrictions, and safety issues that take precedence. "cluster stops" must be maintained for students who are assigned a stop but normally do not ride, students who switch schools, or move into the area, etc.
11. We are compassionate about parent work schedules and will work with you in providing a stop that meets all requirements but we cannot change a stop due to parental time restrictions.
12. A bus may not enter an area of new construction. The construction must be complete with no construction equipment can block a bus and the roadway must have its final coating.
13. Courtesy stops are against regulations. A driver can be dismissed for creating their own stop. All stops must be approved through transportation. Please do not place your driver in a position where they could be disciplined. When a driver creates their own unapproved stop, they release the district from liability in case of an accident. Our local contractors take this seriously and will take disciplinary action against a driver who violates this procedure.
14. Bus stops are subject to change at any time due to time restrictions and locations.
15. This is a computerized transportation program and errors do occur. Students in the same house are sometimes plotted at different stops. Please fill out form and send in to transportation. We will notify bus companies and drivers of the correction.

***hazardous route policy applies to receiving a bus. It does not apply to the location of a bus stop.**

NOTE: Please place all requests in writing. No phone call requests will be accepted. The bus stop change request form must be filled out correctly by October 31, 2013. Only emergency changes will take place after that date. This does not guarantee a change. All requests will be reviewed and decision will be made within 1 week. You may fax your request to 908-874-7750 or email to transportationdepart@https.us

Parent pick up at bus stops:

Last year we had numerous parents not at bus stops to pick up their students. Please note that this causes chaos for other parents in the district. When a bus has to wait for a parent or make another attempt at dropping off a student, it makes the students on that bus as well as the next routes late getting home. Also, at the time of drop off, there may not be certified staff to watch your student. If a parent cannot be reached, the student may remain on the bus for additional runs and then be brought to police department to ensure their safety. We try to avoid this at all cost. Please make sure that your information is correct in our genesis program so that we can reach you. Please fill out our emergency bus pick up person form listed on our website and fax to 908-874-7750. This will allow neighbors, friends and family to receive your student at the bus stop in case of an emergency. This person must provide photo id to the driver. The student will not be released to any unauthorized person. We must have this in writing.

Students who are in preschool, kindergarten, TP, first grade or special needs must have a parent present at the bus stop. Grades 2-5 are allowed off the bus without a parent. Please do not ask a driver to not release your student unless you are there. There are many subs within our contracted companies and they will not know you have this arrangement with your normal driver.

Thank you.