

# POLICY

HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
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OPERATIONS  
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TRANSPORTATION

## TRANSPORTATION

The Board of Education shall transport eligible pupils to and from school and school related activities in accordance with N.J.S.A. 18A:39-1 et seq., N.J.A.C. 6A:27-1 et seq. and Board policy. Transportation shall be provided only to eligible public and nonpublic (and charter, if applicable) school pupils, authorized school staff members and adults serving as approved chaperones.

The Board of Education shall provide transportation to and from school to district pupils in the elementary and middle school who live more than 2 miles from the school they attend and those in grades 9-12 who live more than 2-1/2 miles from the high school. The Board may execute its discretion to offer transportation to students who live closer to school than this standard.

The Board will transport pupils certified by a physician as temporarily disabled regardless of the distance between their home and school.

The Board will transport educationally disabled pupils in accordance with N.J.S.A. 18A:46-1 et seq. and Policy No 8670. The Board will consider the provision of transportation to those pupils not otherwise provided transportation by this policy when the board determines walking conditions to be hazardous.

Hazardous routes for all non-remote pupils will be determined by the Board after consultation with the Hillsborough Township Police Department. The Board will consider, but shall not be limited to the criteria outlined in N.J.S.A. 18A:39-1.5 in determining "Hazardous Routes."

The Board will not be responsible for the transportation of nonresident pupils to or from school, except that transportation to and from school will be provided for homeless children for whom this district is determined to be the district of residence and for homeless children enrolled in this district when no district of residence has been determined.

The Board will transport resident children who attend a nonpublic or charter school in the State of New Jersey not more than twenty miles from their residence, but not a lesser distance from their residence than that required for the transportation of pupils enrolled in the schools of this district. Pursuant to N.J.A.C. 6A:27-2.2, pupils living more than twenty miles from their nonpublic school are eligible for transportation services when other pupils living within the district, whose residence is less than twenty miles from school, are transported to the same nonpublic school.

Aid in lieu of transportation will be provided to a parent(s) or legal guardian(s) of nonpublic and charter pupils pursuant to N.J.S.A. 18A:39-1. When the schools of this district are closed for inclement weather or other conditions, no transportation will be provided for pupils enrolled in any public, nonpublic and/or charter school.

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When the Board provides transportation of pupils to and from the county vocational school, and/or classified pursuant to chapter 46 of N.J.S.A. 18A of the New Jersey Statutes, and/or when the Board has in the prior year provided payments in lieu of transportation for any non public schools pursuant to N.J.S.A. 18A:39-1 or the board cannot provide transportation in the ensuing school year, the Board will utilize the Educational Services Commission for providing cooperative transportation services in accordance with N.J.S.A. 18A:39-11.1. The Board will attempt to use one of the agencies prior to determining to pay aid in lieu of transportation if in the prior year payments in lieu of transportation were provided. The Board will provide to the Educational Services Commission any unique limitations or restrictions of the required transportation.

When the costs to provide transportation in cooperation with the Educational Services Commission is less than the aid in lieu of payments, the Board will contract with the Educational Services Commission to provide transportation. The Board will make the determination on the manner in which transportation services shall be provided in accordance with N.J.S.A. 18A:39-11.1 and shall notify the nonpublic school and the parent(s) or legal guardian(s) of the nonpublic school by August 1 prior to the beginning of the school year.

Transportation in cooperation with the Educational Services Commission will not be required when the district can provide transportation at a lower cost than the Educational Services Commission or the transportation provided by Educational Services Commission does not fall within the policies of the Board regarding length of ride and assignment of students to a route based on student age or classification.

The Board requires that all buses bid or purchased shall be equipped with seat belts. School bus drivers and all school bus passengers shall be required to wear seat belts when transported in school buses so equipped. Seat belts shall be fastened when the driver and passengers board the vehicle and they shall be fastened at all times while on board the vehicle. Seat belts may be unfastened only when the individual is departing the vehicle. The Board further requires that drivers and passengers using private vehicles to transport pupils wear seat belts in the same manner.

The Board requires every school bus bid or purchased that is used to transport public, non-public or charter school pupils will be equipped with a crossing control arm at the right front corner of the bus. The arm must open and extend out from the bus at least 5 feet each time the bus door is opened. Vehicles used to transport pupils to and from school or school related activities shall meet standards, registration and inspection requirements of the New Jersey Departments of Education and Transportation. The operation and fiscal management of the district's transportation system shall be conducted in strict accordance with rules of the State Board of Education and the Department of Education

Policy and Procedures Manual for Pupil Transportation.

# POLICY

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The Transportation Supervisor shall:

1. Prepare a map of the district on which each bus stop and bus route is indicated, or, alternatively, prepare an itinerary of bus routes that may be used in conjunction with a map of the school district;
2. Prepare and promulgate procedures to be followed in the event of a bus emergency and rules governing the conduct of all pupils transported by the Board;
3. Maintain such records and make such reports regarding school transportation as are required by the State Board of Education; and
4. Prepare the specifications for each bus route or contract for which proposals will be sought by the board.

N.J.S.A. 18A:39-1 et seq.

N.J.S.A. 27:15-16

N.J.S.A. 39:3B-l et seq.

N.J.A.C. 6A:27-1.1 et seq.; 6A:27-2.1 et seq.; 6A:27-3.1

Adopted: February 28, 2000  
September 24, 2001  
August 18, 2003  
July 22, 2019

# POLICY

## HAZARDOUS BUS ROUTE DESIGNATION

The designation of hazardous routes shall be made by the Board after consultation with the Hillsborough Township Police Department.

At the elementary school level;

1. No student will walk across a roadway on which the posted speed is 35 mph or greater unless there is a crossing guard or controlled intersection.
2. No student will walk across Route 206, Amwell Road, Triangle or Auten Road.

At the middle school level:

1. No student will walk across a roadway on which the posted speed is 35 mph or greater unless there is a crossing guard or controlled intersection
2. No student will walk across Route 206, Triangle Road or Auten Road

At the high school level:

1. No student will walk across a roadway on which the posted speed is 35 mph or greater unless there is a crossing guard or controlled intersection;
2. No student will walk across Route 206

Approved: August 2003  
Revised: July 22, 2019